

RENTER COPY PLEASE KEEP PAGE 1

MARIPOSA COUNTY FISH AND GAME PROTECTIVE ASSOCIATION CLUBHOUSE RENTAL AGREEMENT

5056 Darrah Road ~ Mariposa, California 95338

The hall rental fee is **\$125.00**, plus a deposit of **\$150.00**. The reservation cannot be confirmed until deposit has been collected by the Hall Manager. Your fee must be paid no later than one (1) week prior to your rental date (*please no post-dated checks*). Please make both checks payable to MCF&GPA; do not send cash. Cashier's check, personal check and money order are acceptable methods of payment. You have the hall reserved for _____ from 6:00 am until 12:00pm, unless other arrangements have been made. If you would like an earlier set-up or a later clean-up, you must arrange this with the Hall Manager; arrangements can be made as long as there are no other events booked.

Alcohol use/sale:

If you are planning on serving/selling alcohol at your event, you must comply with all ABC regulations. If selling alcohol, a permit MUST be acquired, and proof of the permit must be submitted 1 week before the event to the Hall Manager. You may obtain further information from <http://www.abc.ca.gov> and an application from <http://www.abc.ca.gov/forms/PDFSp.html>. The MCF&GPA will not be liable for any underage drinking or distribution of alcohol to minors and/or adults below drinking age.

GENERAL HALL RENTAL RULES

The following rules apply to all renter of the hall. The cleaning of the hall must be performed on the day of the hall rental, unless alternate arrangements have been made prior to the date of the event with the Hall Manager. The person whose signature appears on the rental agreement shall be responsible for the care of the hall, as well as ensuring that all persons attending the event abide by the General Rules.

*****Under NO circumstances are the animal mounts to be moved, decorated, covered or in any way handled or disturbed by anyone. If there is any damage to the mounts, the renter will be charged for the repair; by signing this agreement, the renter agrees to these terms.*****

If the hall is not returned to the pre-event state, an hourly fee of \$20 will be assessed.

1. All trash is to be removed from the property. If trash needs to be hauled, there will be a **\$40** dump fee.
2. All surface areas of the sink, refrigerator, ovens, and counter tops must be left clean using the cleaning supplies provided by the MCF&GPA. All spills, grease, and splashes must be cleaned up, and the refrigerator must be emptied of all food and/or drinks.
3. All chairs and table must be cleaned using the cleaning supplies provided by the MCF&GPA, and then they should be stacked in the designated areas.
4. All floors must be swept (*and wet mopped if necessary, you can find the wet mop outside the kitchen in the "mop" shed combo 1930*) using the cleaning supplies provided by the MCF&GPA.
5. The BBQ, if used, must be completely hosed out.

Before vacating the premises, please be sure the following items have been checked;

1. Air cooler (including water outside), heater, ceiling fans (switch is by the kitchen door), vent fans and lights (inside & out) should be turned off.
2. Gas valves to all appliances are switched off and the main line (valve is on the wall to the left of the kitchen door outside) door is turned to the off position.
3. Fireplace has no hot embers left; scatter the embers within the fire box, DO NOT douse with water.
4. All doors and windows are closed and locked (including women's bathroom window).
5. The cleaning supplies have been placed back into the "Cleaning Supply Cabinet"

GENERAL INFORMATION

The gate will be opened as per arrangement with the Hall Manager. Kitchenware and supplies are not provided by the MCF&GPA, unless otherwise specified. Specified items may be used upon arrangement and additional fees paid. The large refrigerator in the kitchen and the small freezer in the hall are for event use, and must be emptied upon leaving. The MCF&GPA bar-b-que is included in the hall rental, but charcoal and/or wood are not provided by the MCF&GPA.

Hall Manager's Name & Contact information: Lisa Woods 209-742-6527 or 209-628-2756 or email: landdwoods@sti.net

CANCELLATION POLICY

If your cancellation is made up to 5 days before the event, your entire rental fee and deposit will be returned within 15 business days. If your cancellation is made 4 days or fewer, there will be a \$25.00 cancellation fee, and all of your deposit will be returned within 15 business days.

HALL MANAGER COPY – SIGN AND RETURN WITH FEES

By signing this agreement, you hereby state that you completely understand all of the rules and policies outlined by the Mariposa County Fish and Game Protective Association, Inc.

Signature of responsible party _____ Date _____

Name of Responsible Party _____ Mailing Address _____ City _____ State _____ Zip _____

E-mail _____ phone _____

Name of Organization _____ Type of event _____ Reservation date(s) _____

THIS PORTION TO BE COMPLETED BY THE HALL MANAGER

Please send (2) checks:
MCF&GPA
C/O Lisa Woods
5800 Lehamite Fall
Mariposa, CA 95338

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|----------------------------|--------|---------------|---------------|--------|
| Rental Fee(s) Payment Type | Amount | Date Received | Date Refunded | Amount |
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| Deposit Payment Type | Amount | Date Received | Date Refunded | Amount |
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| Payment Received By | Confirmation Date | Hall Manager's Signature |
|---------------------|-------------------|--------------------------|

| | | |
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| Deposit Check # | Rental Check # | Refund Check # |
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Mariposa County Fish and Game Protective Associate would like to thank you for your patronage. We hope you enjoy your event!